



Natural Resources Conservation Service  
6013 Lakeside Blvd.  
Indianapolis, IN 46278

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April 1, 2005

INDIANA BULLETIN NO. IN 180-5-3

SUBJECT: CPA – 2005 Status Reviews

Purpose: To provide the field offices instructions for completing 2005 status reviews.

Expiration Date: December 31, 2005

**Action Required By: September 15, 2005**

The web-based system used to record last years compliance reviews will be used again this year. The tracts to be reviewed are now available on the website. Tracts granted variances in 2004 are included in the web-based application. You can begin using the web-based application to start planning status reviews to be conducted by your field office. Please review Part 518, Subpart B, 180-V-NFSAM, Fourth Ed., March 2003 for guidance on conducting status reviews. For making adjustments to the status review tracts, please refer to Part 518, Subpart A. Adjustments are needed for FSA-Farm Credit Borrowers, tracts owned by government employees, reinstatements, etc.

Special attention should be paid to Part 518, Subpart A, Section 518.03 (c). This section addresses the replacement of selected tracts. Tracts on the national compliance review list must be replaced if any of the following criteria are met:

- No USDA benefits were received for this tract for the past cropping year. The tract is not a part of a farming concern that has received USDA benefits in the past cropping year.

Example: The tract is currently listed as being a part of a farming concern that had received USDA benefits in the prior crop year on the NCC Kansas City, Missouri database. However, that database had not been updated so as to reflect the change of compliance and separation of the tract from the original farming concern.

- There are no HEL fields and no areas determined to be a wetland; or there are no areas that would be an obvious wetland.
- There are HEL fields, but no annually tilled crops have been or are currently being produced on the HEL fields and no areas determined to be a wetland; or there are no areas that would be an obvious wetland.

Any tracts meeting these criteria are to be replaced. If you are looking at replacements, use any means available to you to select an HEL or wetlands tract in the area. If none exist, then note that in the comments section. You are not expected to examine all the tracts in the county to find a replacement.

You should try to find a replacement but do not go down the list of tract numbers until you find one. Look at a couple and if they do not meet the criteria, then you stop looking for a replacement and note this in the comments. If you are replacing a tract, please note this in the comment section of the tract you are replacing. In the comment section of the replacement tract, please indicate that this is a replacement for tract number xxx.

Also, as a reminder, last year some tracts were overlooked because the list is by administrative county and not by where the tract is located. I would suggest that you do the following to ensure that you have a complete list of all the tracts you need to review. After clicking on the Data Entry tab, select Indiana as the state. **DO NOT SELECT ANY OTHER FIELD.** Click on the Search button. This should give you a list of all the tracts selected for Indiana. If you click on the column heading Administrative County, the tracts will be sorted by the county that administers the tract. Check the list to see if there are any tracts administered by your county that are located in another county. If so, please notify that county so they can do the status review.

There will be two determinations recorded for each tract, one for highly erodible land (HEL) conditions and one for wetlands (WET) presence or status. All tracts must have a determination entered for both HEL and WET.

New this year is the ability to print out a report that you can insert in your files to show the determination. This is found under the Reports tab. You can click on the Compliance Record Report, select the state and county, and click on Search. This should give you a list of the tracts in your county. In the Generate column, there is a Report button for each tract. Clicking on the Report button should give you a record of the determination you can print out and place in the producer's file.

As stated earlier, the 2005 Compliance Review Tracts are available through a web-based application. This application can be accessed through your my.NRCS website. Once you have logged into the system, you need to go to the Accountability tab. Once there, look in the far right column. Click on the FSA Compliance Reviews. This will take you to the Welcome screen. Click on the Data Entry button located in the bar at the top of the screen. This will take you to the Tract Worklist screen. From here, you can locate the compliance review tracts for your county. In the State box, click the down arrow and select Indiana. In the County box, click the down arrow and select your county. Then click Search to view the tracts selected for review in your county.

The customer name is provided for most tracts. Please verify that this information is correct. If it is not, please clear the customer and add the correct one if possible.

Questions concerning the status review web-based application can be directed to John Poenisch at Ext. 357 or Dwayne Howard at Ext. 386.

/s/ Elana Cass (*Acting for*)  
JANE E. HARDISTY  
State Conservationist

cc: Gail Peas, Program Specialist, FSA, Indianapolis, IN

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